



EMBASSY OF THE UNITED STATES OF AMERICA  
RIYADH, KINGDOM OF SAUDI ARABIA

## **LIST OF LAW FIRMS**

**THE AMERICAN EMBASSY IN RIYADH ASSUMES NO RESPONSIBILITY FOR THE PROFESSIONAL ABILITY OR INTEGRITY OF THE PERSONS OR FIRMS LISTED BELOW.**

The Riyadh Consular District includes central Saudi Arabia and portions of the Northern Province. This list contains only the names of firms with offices in the city of Riyadh. The firms are listed in no particular order. Unless otherwise indicated, these firms will take cases throughout the Consular District.

The Saudi legal system, Sharia law, is based on the Koran and Hadith. This system differs considerably from other legal systems - in particular, the U.S. legal system. Therefore, the services of an attorney schooled in Sharia law is advisable when dealing with legal matters within the Kingdom.

Law offices generally follow Saudi working hours (9:00 - 13:00 and 16:30 - 20:30). Attorneys do not normally perform notarial services. All of the firms on the list have attorneys who speak English.

If you wish to obtain more information about the firms on the list, please contact them directly.

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### **1. THE LAW OFFICE OF MOHANNED S. AL-RASHEED**

**Address:** P.O. Box 62982, Riyadh 11595  
**Telephone:** 464-3139  
**Facsimile:** 464-9264  
**E-mail:** mohanned@msrlawoffice.com.sa / stephen.matthews@bakerbotts.com  
**Website:** www.bakerbotts.com

**Personnel:** The firm is headed by **Mr. Mohammed Al-Rasheed**, a Saudi national who received his law degree from King Saud University in Riyadh. American **Stephen P. Matthews**, a resident partner, is a graduate of Princeton University (Near Eastern Studies) and Georgetown University Law

Center. Additional personnel include **Humoud Z. Al-Shehri**, a Saudi national who received his law degree from Imam Mohammed bin Saud University in Riyadh a M.A. in Political Science from Sul Ross State University in Texas; American **Ramsey Taylor**, an associate lawyer who received his J.D. from William & Mary Law School and an LLM in Taxation from New York University; and American **Nabil Issa**, an associate lawyer who received his J.D. as well as formal training in Islamic Law from the University of Pennsylvania.

**Specialties:** The firm provides legal counseling in respect to corporate and commercial transactions including energy, telecommunications, construction, banking, project finance, privatization, technology, defense and foreign investment; representation before government agencies; and representation in litigation and arbitration matters. Translation services are available.

**Association:** Baker Botts LLP, with its head office in Houston, TX, has some 650 lawyers in 8 offices worldwide.

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## **2. THE INTERNATIONAL LAW FIRM**

**Address:** P.O. Box 22166, Riyadh 11495  
**Telephone:** 462-8866  
**Facsimile:** 462-9001  
**E-mail:** [ilf@nournet.com.sa](mailto:ilf@nournet.com.sa)

**Personnel:** The firm is a partnership of **Osama Al-Sulaim and Ghassan Al-Awaiji**. The firm provides legal advice relating to commercial, and corporate transactions, representation and advocacy before governmental agencies, counseling and representation to clients in litigation, arbitration, and other dispute settlement proceedings. There are two American lawyers in the office. **Vernon Cassin** is a graduate of Princeton (Near Eastern Studies) and Harvard Law School, a member of the New York bar, and has been resident in Saudi Arabia for 20 years. **Yusuf Giansiracusa** is a graduate of University of California, Berkeley, University of Pittsburgh (M.A.) and Boalt Hall Law School and is a member of the bars of the District of Columbia and California, and has been resident in the region for 15 years.

**Representative Clients:** Representative clients of the firm include Microsoft Corporation, Saks Fifth Avenue, Saudi American Bank, The National Commercial Bank, Bankers Trust Co., The Carlyle Group, Chase Manhattan Bank, J.P. Morgan, the King Faisal Foundation, TRW, and United Defense Industries.

**Association:** The firm is associated with Jones, Day, Reavis and Pogue, one of the world's largest law firms with more than 1,200 lawyers in 20 offices worldwide.

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### **3. DR. A. MUNIFI, COUNSELORS & ATTORNEYS AT LAW**

**Address:** P.O. Box 1530, Riyadh 11441  
**Telephone:** 403-2509 / 403-0782  
**Facsimile:** 403-0823  
**E-mail:** Munifi@law.com

**Personnel:** The firm is headed by **Dr. Abdullah Al-Munifi**, a Saudi national, who received his basic law degree (LL, B.) from the University of Cairo and a masters degree in law (LL, M.) from the University of Virginia. In 1973, he completed his doctorate in Law (JSD) under the supervision of then **Prof. Antonio Scalia** (now U.S. Supreme Court Justice) at the University of Virginia. Dr. Munifi worked as Legal Advisor of the Council of Ministers of Saudi Arabia and other government agencies. He has participated in many national and international forums and was a visiting law professor, Institute of Public Administration 1974-1978. In addition to his private practice Dr. Munifi also was nominated and served as Councilman at the Saudi Consultative Council. **Dr. Sami Almunifi**, a Saudi national, was educated at King Saud University, the American University (Washington, DC) and Washington University, and is a member of the International Bar Association.

**Specialties:** General and International Practice. Corporate, Commercial, Administrative, Trademark, Litigation and Banking Law.

**Representative Clients:** Representative clients of the firm include Coca Cola, Delta Airlines, Saudia Mitsui, Saudi American Bank ... etc.

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### **4. LAW OFFICE OF MOHAMMED AL-SHEIKH**

**Address:** P.O. Box 17411, Riyadh 11484  
**Telephone:** 464-4006  
**Facsimile:** 465-1348  
**E-mail:** rnicholls@whitecase.com

**Personnel:** **Hassan Mahassni** is the principal of law offices in Jeddah and Riyadh, one of the most respected practices in the Middle-East, operating in association with White & Case LLP in Saudi Arabia since 1989. **Robert Nicholls**, a partner with White & Case LLP, is the Riyadh office resident partner. **Babul Parikh**, an English qualified lawyer is the Riyadh office senior associate. Other associates in the Riyadh office include **Abdul Mohsen Al-Sheikh**, a Saudi Arabian national bilingual in Arabic and English, and **Amgad Husein**, a US citizen with US qualifications in law and business. Associates qualified in English and US law and associates

bilingual in Arabic and English are also located in the firm's Jeddah office and its associated office in Bahrain.

- Languages:** Arabic, English, French, German, Italian.
- Specialties:** Project financing, privatization, banking & finance, securities & capital markets, financial services, Islamic finance, joint ventures, mergers & acquisitions, franchising, intellectual property, litigation & arbitration, international trade, commodity finance.
- Association:** White & Case LLP is an international law firm with over 1,000 lawyers in 26 countries. The firm has been active in the Gulf since the 1950s and today commits considerable resources to assisting clients in and doing business in Saudi Arabia and other countries in the region. Alexander S. Kritzalis, a New York based partner, who has over 25 years experience of project-related work and spends most of his time in Saudi Arabia and other countries in the region, is head of the firm's Middle East Practice Group. Daoud L. Khairallah, of Counsel, former deputy general counsel of the World Bank, is deputy head of the Middle East Practice Group. Other members include Eugene W. Goodwillie, Jr., Chairman of the firm's Management Board, Peter Finlay, a London based partner, executive partner for the Middle East and Africa region, Neal Grenley, a New York based partner, and other English and US qualified lawyers worldwide who also have extensive experience in Middle Eastern projects and transactions.

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## 5. THE LAW OFFICE OF SALAH AL-HEJAILAN

- Address:** P.O. Box 1454, Riyadh 11431  
**Telephone:** (966)(1) 479-2200  
**Facsimile:** (966)(1) 479-1717  
**E-mail :** [Lfshriyadh@hejailanlaw.com](mailto:Lfshriyadh@hejailanlaw.com)  
**Web page:** [www.hejailanet.com](http://www.hejailanet.com)

- Personnel:** The firm is headed by **Dr. Salah Al-Hejailan**, a Saudi national educated at Cairo University and at the University of Southern California. The firm also includes his three sons, **Hussam** (a JD from University of Virginia School of Law), **Sultan** (a BA in Criminal Justice from California Lutheran University) and **Fares** (an LL.M from University of London and currently seconded to Freshfields, London). The American staff includes **Robert Thoms** with a BA from Georgetown University and a JD from Harvard Law School (Managing Attorney), **Michael O'Kane** with a BA from University of Chicago and a JD from Loyola University of Chicago, **David Ball** (Jeddah Office) with a BA from American University of Washington, D.C., an MA from Yale University and a JD from Loyola

University of New Orleans and **Everett Jones**, with a BA from University of Pennsylvania and a JD from University of Florida College of Law.

The remaining staff consists of lawyers of Arab and other nationalities, including **Jean-Benoît Zegers** a Freshfields U.K. qualified seconded from their Paris Office and a New Zealand national.

**Specialties:** The firm has a general international practice, including corporate, financial, tax, litigation and arbitration, investment, joint venture, real estate, construction, commercial, civil, maritime, intellectual property, criminal and administrative, international matrimonial and child custody law.

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## **6. THE LAW OFFICES OF DR. MOHAMED H. HOSHAN**

**Address:** P.O. Box 2626, Riyadh 11461  
**Telephone:** 464-8353 / 464-8363  
**Facsimile:** 463-2083  
**E-mail:** mhh@hoshanslaw.com

**Personnel:** The firm was established in 1969 by **Dr. Mohamed H. Hoshan**, a Saudi national educated in Egypt and obtaining his Doctorate in Law from France. He is former president of the National Committee of Saudi Legal Advisors, and a former member of the International Court of Arbitration of the I.C.C., Paris. Other attorneys include American, **Ms. Maren L. Hanson**, a graduate of the University of San Diego School of Law and a member of the State Bar of California. She holds a diploma in Islamic and Middle Eastern Law from Egypt and a diplôme d'études approfondies in Public Law from France. She is also a member of INTA (International Trademarks Association). **Mohamed A.M. Elfaki Abdullah** is a Sudanese attorney, graduate of the Faculty of Law, Khartoum University, who specialized in commercial law and intellectual property law.

**Specialties:** The firm specializes in international, commercial, corporate, banking, transfer of technology, trademark, patent and copyright law. It will accept criminal and labor cases on a selective basis. Translation services are available. Member of Gulf Consultants for the Protection of Intellectual Property.

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## **7. THE LAW OFFICE OF ABDULAZIZ H. FAHAD**

**Address:** P.O. Box 15870, Riyadh 11454  
**Telephone:** 464-8081  
**Facsimile:** 462-4968

**Personnel:** The office is headed by **Mr. Abdulaziz H. Fahad**, a Saudi national graduate of Michigan State University and Yale Law School. The office employs one senior associate, one junior associate, and legal advisors seconded from Akin, Gump, Strauss, Hauer & Feld.

**Specialties:** The firm provides expertise in a wide range of legal matters, including banking and finance, commercial transactions, corporate law, Saudi Government contracts, joint ventures, licensing, agencies, taxation, litigation, Labor disputes, arbitration and intellectual property matters.

**Association:** Akin, Gump, Strauss, Hauer & Feld LLP with approximately 950 attorneys in 14 offices worldwide.

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## **8. THE LAW OFFICE OF MOHAMED A. H. TOUBAN (founded 1979)**

**Address:** P.O. Box 7606, Riyadh 11472  
**Telephone:** 465-1460  
**Facsimile:** 463-2238  
**E-mail:** [riyadh@toban-lawfirm.com](mailto:riyadh@toban-lawfirm.com)  
**Web Site:** [www.toban-lawfirm.com](http://www.toban-lawfirm.com)

**Personnel:** The office is headed by **Mohamed Touban**, a Saudi national and graduate of University of Cairo (1949). Other members of the firm are **Sameh M. Toban**, a Saudi national who is a graduate of the University of Cairo with a diploma in International Property from the Franklin Pierce Law Center, and American **John Gray**, who is a graduate of Dartmouth College and George Washington Law School.

**Specialties:** The firm's focus is international commercial transactions, foreign investment, joint ventures, intellectual property, Saudi industrial development, litigation, arbitration and immigration. The firm also specializes in U.S. Government contract law and procurement (FAR & DEARS) and is a member in INTA (International Trademark Association). Languages spoken include Arabic, English, French and Spanish.

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## **9. LEGAL ADVISORS**

**Address:** P.O. Box 4288, Riyadh 11491  
**Telephone:** 291-5561  
**Facsimile:** 291-5571  
**E-mail:** [john.xefos@bakernet.com](mailto:john.xefos@bakernet.com) / [george.sayen@bakernet.com](mailto:george.sayen@bakernet.com)

**Personnel:** The firm is headed by **John E. Xefos**, an American attorney and resident partner, educated at Cornell and the University of Pennsylvania, and

formally trained in Islamic law. American **George Sayen**, graduate of Dartmouth and University of Pennsylvania, is associated with the firm.

**Specialties:** The firm handles the full range of commercial and labor cases, tax matters, litigation, corporate banking and privatization matters.

**Association:** Baker and McKenzie have over 2500 lawyers in 45 offices worldwide.

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#### **10. THE LAW OFFICE OF SAUD M.A. SHAWWAF**

**Address:** P.O. Box 2700, Riyadh 11461  
**Telephone:** 465-6543 / 464-8534 / 464-8540  
**Facsimile:** 464-8480  
**E-mail:** shawwaflaw@alshawwaf.com

**Personnel:** The firm consists of seven lawyers and is led by its principal, **Dr. Saud Shawwaf**, who has had experience both in the public and private sectors. In addition to its Arab lawyers, the firm also includes experienced American lawyers who are long-term residents of Saudi Arabia.

**Specialties:** The firm specializes in complex international transactions, advising clients with respect to large financial transactions, corporate matters, litigation, international trade, mergers, acquisitions, labor disputes, and intellectual property.

**Representative Clients:** Representative clients include Bechtel, United Technologies, Pratt & Whitney, Sikorsky, Pecten and Shell Oil Co., Mitsubishi Corporation and its subsidiaries, Ciba-Geigy (now NOVARTIS), Aramco, Mitsui & Co., Marriott Corporation, Chevron, Goldstar, Burger King, Merrill Lynch, King Faisal Foundation, etc.

**Association:** The firm is affiliated with Le Boeuf, Lamb, Greene & MacRae, which has offices worldwide, as well as with Law Link, a network of law firms practicing in European, Asian, African, GCC and other Middle East countries.

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#### **11. THE LAW OFFICE OF MOHAMMED S. AL-GHAMDI**

**Address:** P.O. Box 20883, Riyadh 11465  
**Telephone:** 474-0888  
**Facsimile:** 476-2881  
**E-mail:** [riyadh@fulbright.com](mailto:riyadh@fulbright.com)

**Personnel:** The firm is headed by **Mr. Mohammed S. Al-Ghamdi**, a Saudi Arabian national, received his L.L.B. from Cairo University and two L.L.M.



degrees from the American University in Washington DC. Mr. Al-Ghamdi practices in the areas of corporate law, joint ventures, distributorships, engineering and construction projects, labor law, arbitration and civil litigation. Senior partner, **Mr. John V. Lonsberg**, leads Fulbright's Middle East Practice Group and has resided and practiced in Saudi Arabia for approximately 30 years. Mr. Lonsberg received his law degree from University of Michigan Law School. **Senior Counsel Richard J. Tyner** who has been resident in Saudi Arabia for more than 20 years. Mr. Tyner received his law degree from Yale Law School.

<b>Representative Clients:</b>	Representative clients include multinational, foreign and local businesses operating in the Middle East.
<b>Specialties:</b>	The firm has a diversified practice, dealing with corporate matter, commercial transactions, banking, company formation, and government contracting including defense contracts, and also labor law, litigation, taxes and licensing and distribution issues.
<b>Association:</b>	<b>Fulbright &amp; Jaworski: One of the largest law firms in the United States with nearly 1,000 attorneys and more than 50 integrated practice areas. There are sixteen Fulbright locations world-wide with international locations in Beijing, London, Munich, Hong Kong, Dubai and Riyadh.</b>

## **12. THE LAW FIRM OF MOHAMED AL-SHARIF**

<b>Address:</b>	P.O. Box 9170, Riyadh 11423
<b>Location:</b>	Al-Mousa Center, Tower B, 5 <sup>th</sup> floor, Suite 257-258
<b>Telephone:</b>	462-5925
<b>Facsimile:</b>	464-4898
<b>E-mail:</b>	<a href="mailto:maslo@cyberia.com">maslo@cyberia.com</a> <a href="mailto:Ronald.Pump@ArterHadden.com">Ronald.Pump@ArterHadden.com</a>
<b>Web:</b>	<a href="http://www.al-sharif.com">www.al-sharif.com</a>
<b>Personnel:</b>	<b>Mohamed Al-Sharif</b> , President of the firm. <b>Ronald E. Pump</b> is the senior resident Western attorney.
<b>Practice Areas &amp; Specialization :</b>	The Law Firm of Mohamed Al-Sharif, with access to a network of attorneys worldwide, the firm has been active in Saudi Arabia and the Near East for over 15 years. The firm has experience in handling all legal and commercial issues facing foreign companies doing business in Saudi Arabia and the Gulf, including identifying and screening local business partners for joint ventures or agencies. The firm's attorneys strive to offer the best legal services that a multinational Saudi-American law firm can provide, with enough depth to handle the largest transaction or claim with specialists in all major areas of international and commercial law, disputes



of sponsors and labor related conflicts, and the best and most internationally-oriented Saudi, Arab, and American lawyers.

**U.S. Legal Advice:** American attorneys advise on U.S. immigration, family law, real-estate, and probate matters.

**Representative Clients:** Lockheed-Martin, Interpublic, Hennessy Industries, South Trust Bank, United Defense, Al Harbi Telecom, East West Bank, Schreiner Canada Ltd., Electrolux, Gardere, Identix, SAFID Company Ltd., Ericsson, Johnson Controls International, Kingdom Holding Company

**Association:** The firm is associated with Johnson & Pump, headquartered in Washington DC and Fognani, Guibord & Homsy in New York City.

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### **13. THE LAW FIRM OF KHALED AL-BASSEET**

**Address:** P.O. Box 253, Riyadh 11411  
**Location:** Al-Arouba Street, Olaya District  
**Telephone:** 293-2026 / 462-0056, Mobile .0555450261  
**Facsimile:** 293-0207  
**E-mail:** khaled@knblawfirm.com  
**Website:** www.knblawfirm.com

**Personnel:** Owner and founder of the office, **Mr. Khaled Al-Basseet** is a graduate from King Saud University in 1998. He worked as a Legal Advisor with Hassan Al-Mahasini Law Office, Salah Al Hejailan Law Office and at the Chamber of Commerce & industry in Riyadh. Mr. Al-Basseet's Legal advisors are **Mr. Mahmoud Medhat**, **Mr. Abdulmageed Abdulrahman Al-Redaisy**, and **Mr. Jaafar Attallah Bakhiet** are all graduates from Cairo University, and Mr. Mohamed Al-Zamil and Mr. Sultan A. Al-Enzi are graduates from King Saud University. All of the lawyers have proficiency to speak, read and write English and Arabic.

**Practice Areas & Specialization :** The office litigates, defends and pleads in all types of cases and law suits and follows-up such cases and lawsuits before all competent authorities whether Shari'aa, commercial, banking or labor courts or in the lawsuits relating to securities and negotiable instruments such as checks, promissory notes and bill of exchange as well as following-up execution of awards in this regard. Drafting, preparing, and reviewing all kinds of contracts, and agreements for all types of companies, businesses and commercial distributorship agencies. Firm also examines such contracts and agreements from legal point of view according to the applicable laws and regulations in the Kingdom. Firm also follows up the registration of contracts at the concerned authorities. Furthermore, making amendment addenda necessary thereto, in addition to provision of legal consultations services.

**Representative Clients:** United Law Firm, Al-Mithaq Counselors & Attorney at Law, and the Law Firm of Salah Al-Hejailan.

**Association:** Mr. Sultan A. Al-Enzi and Mr. Mahmoud Medhat.

**14. Khalid A. Al-Thebity Law Firm**

in affiliation with LeBoeuf, Lamb, Greene & MacRae LLP  
King Fahad Road  
Sky Towers — 8th Floor  
PO Box 300807  
Riyadh 11372, Kingdom of Saudi Arabia  
+966 1 416 9990  
+966 1 416 9980 FAX

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LeBoeuf Lamb is one of the few major international law firms to maintain an affiliation in Saudi Arabia. Having developed a close working relationship with several government agencies and an active practice for nearly 15 years, the firm in 1998 established an affiliate office in Riyadh.

We advise clients within the areas of energy, corporate, financial services, international trade and investment, boundary disputes, privatization, environmental, litigation, real estate, and technology/intellectual property. Our locally based lawyers conduct business in Arabic, English, and several other languages.

The hub of the Middle Eastern practice is located in Riyadh, Saudi Arabia, where we maintain a full-service affiliate office in partnership with Khalid A. Al-Thebity, a leading practitioner in the Kingdom.

This affiliate office serves international and local interests in the private and public sectors, regularly acting in collaboration with lawyers in our European and U.S. offices. In addition, we have developed working contacts with accomplished local counsel throughout the Arabian Gulf and Middle East generally. Our state-of-the-art information and communications systems allow us to work with clients, colleagues and other parties anywhere in the world on a real-time basis, offering a level of service in Saudi Arabia and the region which few major multinational firms can match.

For more information, you may contact Mr. Khalid Al-Thebity by telephone, (01)-416-9991, or by email, [kalthebi@llgm.com](mailto:kalthebi@llgm.com).